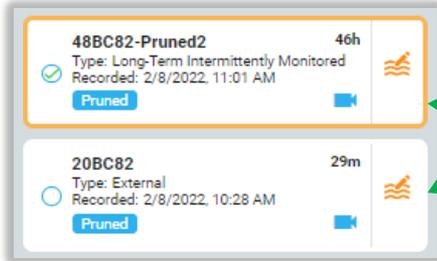


# PATIENT FOLDER:

## The Impression Tab – How to Publish a Report

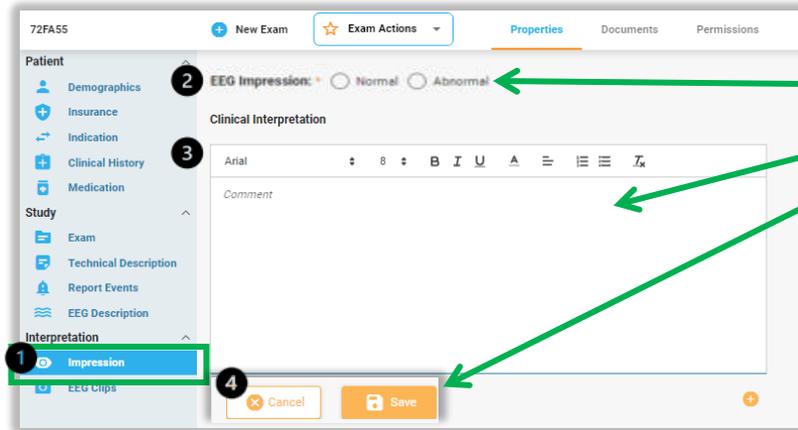
A.



Click the desired exam box to **select the exam** and begin the report publishing process.

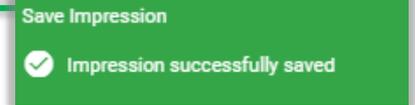
**Please Note:** The selected exam is indicated by an **orange outline** and a **lime green checkmark** located on the left-hand side of the exam box

B.

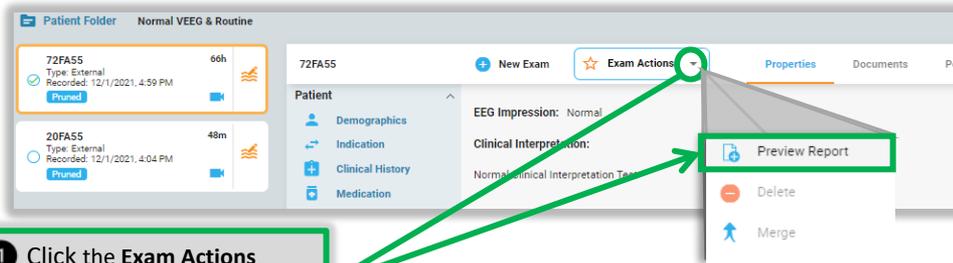


1. Click the **Impression** tab
2. Select **EEG Impression** using the **Normal** or **Abnormal** radial button (this action is mandatory)
3. Enter your interpretation in the **Clinical Interpretation** free-text field
4. Click the **Save** button to update the report

Once the information has been successfully saved, a **lime green pop-up notification box** will appear in the top right-hand corner of the webpage.

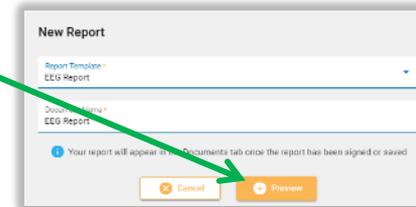


C.



1. Click the **Exam Actions** drop-down arrow and select the **Preview Report** option

2. Click the **Preview** button to open the report in a separate browser tab



3. Click the **Sign** button at the bottom of the **Preview Report** page to sign and publish the report

